



(NOTICE)

RENEWAL OF GAMING MACHINE LICENCES 2013-2014

LICENSEES ARE URGED TO AVOID THE RUSH

All Gaming Machine and Prescribed Premises Licences issued for the 2013-14 licensing period will expire on March 31, 2014. Licensees and new applicants are required to submit their applications to the Betting, Gaming and Lotteries Commission before **March 31, 2014** to allow for timely review and processing.

The Commission has made special arrangements to accommodate applicants during this licensing period and urge early attendance to avoid penalties for late submissions. Applicants should visit the BGLC office Monday to Thursday 8:30 a.m. - 4:00 p.m. and on Fridays from 8:30 a.m. - 3:00 p.m., or any of the designated locations listed hereunder on the specified dates:

February 24 - 25, 2014
(8:30 a.m. - 4:00 p.m.)

St. Ann's Bay Revenue Service Centre
5 Harbour Street
St. Ann's Bay, St. Ann
Tel: 972-1378/972-1571/972-2228/
972-2420

March 3 - 4, 2014
(8:30 a.m. - 4:00 p.m.)

Mandeville Revenue Service Centre
South Race Course Road
Mandeville, Manchester
Tel: 962-2384/962-3154/962-9689

March 10 - 11, 2014
(8:30 a.m. - 4:00 p.m.)

Savanna-la-Mar Tax Office
Hendon Mall
Westmoreland
Tel: 955-2557/955-2909/955-4543

March 17 - 19, 2014
(8:30 a.m. - 4:00 p.m.)

Montego Bay Revenue Service Centre
18 Howard Cooke Boulevard
Montego Bay, St. James
Tel: 952-0000/952-6016

Applicants are reminded to visit any Collectorate across the island to pay the requisite levies and submit receipts as proof of payment along with all other supporting documents.

Levies payable to the Collectorate:

- \$5,000.00 per annum for locally made machines
- \$2,500.00 per annum for each premises

Fees payable to the BGLC:

- \$5,000.00 per annum for licensing and disc fee per gaming machine
 - \$1,000.00 per annum for each premises
- (BGLC FEES CAN BE PAID AT OUR OFFICE OR ANY BRANCH OF BNS, A/C # 50575773-13)

Manufacturers of locally made gaming machines are required to pay an annual licensing fee of \$200,000.00.

NOTE: Applicants who have not yet undergone the due diligence investigation will now be required to complete the Personal Declaration Form II (PDF II) and pay the requisite \$5,000 fee (PDF II should be submitted along with a valid Police Record, 3 references and 2 certified photographs).

In order to complete the licensing process, applicants are required to submit the following documents:

- Original tax receipts listing the relevant payments along with their applications
- Valid government identification e.g. Passport, Drivers' Licence or Voter's ID
- Rent/lease agreement or rent receipt
- Certified copy of Company's Incorporation Certificate
- Certified Particulars of Directors
- Certified copy of Company's Annual Returns

LATE PENALTIES

Levies paid after **April 1, 2014** will attract penalties accordingly:

- Payment after April 1, 2014 but before July 1, 2014 attracts a penalty of 15% of the licence fee in respect of each machine.
- Payment on or after July 1, 2014 but before October 1, 2014 attracts a penalty of 30% of the licence fee in respect of each machine.
- Payment on or after October 1, 2014 but before January 1, 2015 will attract a penalty of 45% of the licence fee in respect of each machine.

FOR FURTHER INFORMATION:

Visit our website: www.bglc.gov.jm

Contact us: The Betting Gaming and Lotteries Commission

17 Ruthven Road, Building 2, Kingston 10

Tel: 960-7279-80 / 960-1549 / Digicel 618-0398/9

Fax: 754-3317 • Email: bglc@cwjamaica.com